



Mediation Services

Provided by the BETTER BUSINESS BUREAU®
serving Central California and Inland Empire Counties

MEDIATION SERVICE REQUEST

ORIGINATOR

Please fill in **YOUR** information here:

Name		
Company		
Address		
City, State, ZIP		
Home Phone	Work Phone	Cell Phone
Email		

RESPONDENT

Please fill in the **OTHER PARTY's** information here

Name		
Company		
Address		
City, State, Zip		
Home Phone	Work Phone	Cell Phone
Email		

BRIEFLY DESCRIBE THE PROBLEM OR DISPUTE

In the space provided, please give a general description of the problem or dispute. We do not need to know the details of what happened. We just need to know what the problem or dispute is about. If the other party agrees to use our services, both sides will have an opportunity later to provide evidence and explain their point of view. Mediation is a confidential process for ALL parties including the Mediator.

Please respond to the following questions by checking the appropriate box. If you do not know the answer to a question, you may leave it blank.

YES NO <input type="checkbox"/> <input type="checkbox"/>	Have you previously used any of our Mediation Services?
<input type="checkbox"/> <input type="checkbox"/>	Have any lawsuits <input type="checkbox"/> or criminal charges <input type="checkbox"/> been filed (by you or the other party) about this matter or a related matter?

YES NO <input type="checkbox"/> <input type="checkbox"/>	Do you have a contract with the other party that requires mediation or arbitration?
<input type="checkbox"/> <input type="checkbox"/>	Are you willing to meet with the other party and one of our Mediators if the other party agrees to mediation?

AUTHORIZATION TO PROCEED

By signing this form, I am requesting Mediation Services' assistance in resolving a problem or dispute between the parties named above. I understand that the Mediation Services provided by the Better Business Bureau® of Central California and the Inland Empire Counties will contact and invite the other party to use our dispute resolution services, which may include a face-to-face mediation session. I further understand that the mediation process is voluntary and that it is an opportunity to reach a mutually acceptable agreement. The role of the Mediator is to remain neutral throughout this process and facilitate the discussion if both parties are acting in a civil manner. The Mediator will not make any decisions, provide any legal advice, or act as a representative/advocate for either party named above.

Signature	Date	Signature	Date
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MEDIATION SERVICES OF FRESNO COUNTY
 2600 W. Shaw Lane • Fresno, CA 93711
 Telephone: 559.256.6300 • Fax: 559.228.6518
 Toll Free: 800.675.8118, ext. 300



MEDIATION SERVICES OF KERN COUNTY
 1601 H St., Ste. 101 • Bakersfield, CA 93301
 Telephone: 661.616.5252 • Fax: 661.322.8318
 Toll Free: 800.675.8118, ext. 212